



# Overview of OGP Services

The Office of Government Procurement (OGP) was launched in 2013 by Government as part of the Procurement Reform Programme. Together with Sector Sourcing Organisations in Health, Education, Local Government and Defence, the OGP provides professional procurement services to the public service, and in doing so support it in procuring its goods and services. In undertaking its role, the OGP conducts many of the individual procurement activities required. In order to run commercially sound public procurement competitions, the OGP professional sourcing teams draw on their considerable practical and evidence based experience and their knowledge of public procurement rules.

This approach is designed to maximise competition amongst suppliers, providing clients with quality solutions and value for money in a compliant manner. The OGP does not instruct a client which supplier to engage. To ensure the best procurement outcome, clients should engage with the OGP at the earliest opportunity possible; when the requirement is in the early stages of planning.

In delivering these services, the OGP also draws on the experience and knowledge of its teams in Policy, Systems and Data, and Customer Services, as well as leveraging third party support as required.

Contact us with requirements or  
for guidance and general queries:

**Phone:** 076 100 8000

**Email:** [support@ogp.gov.ie](mailto:support@ogp.gov.ie)

**Website:** [ogp.gov.ie](http://ogp.gov.ie)

**Follow us on twitter:** [@procurement\\_ie](https://twitter.com/procurement_ie)



# Main Types of Procurement Solutions



## Frameworks

- ✓ Overarching agreement with selected suppliers (Framework Members)
- ✓ OGP is the contracting authority
- ✓ Decisions made by OGP with input from clients
- ✓ Variety of drawdown mechanisms including Mini-Competitions
- ✓ Broad specification with ability to refine at Mini-Competition stage
- ✓ Framework Agreement sets out rules governing Mini-Competition



## Mini-Competitions

- ✓ Procurement process under the Framework restricted to Framework Members and Clients
- ✓ Client Organisation is the contracting authority
- ✓ Decisions made by Client Organisations with significant support and advice from OGP
- ✓ Specification can be tailored to exact needs
- ✓ Competition usually processed in significantly shorter timeframe than bespoke competition
- ✓ Competition processed adhering to rules set out in Framework Agreement



## Bespoke Competitions

- ✓ Procurement process used for once off requirements with minimum value of €25k where Framework not in place or specification is outside the scope of existing Framework Agreement
- ✓ Client Organisation is the contracting authority
- ✓ Decisions made by Client Organisation with significant support and advice from OGP
- ✓ Specification tailored to exact needs
- ✓ Typically significantly longer lead time than Mini-Competition



# OGP Services

- ▶ Establishes Frameworks across eight categories of spend
- ▶ Uses extensive knowledge of public procurement regime to provide professional procurement services to clients for Bespoke requirements and Mini-Competitions under Frameworks, including:
  - » Advice on specifications to ensure market ready
  - » Advice on tailoring selection and award criteria
  - » Commercial acumen to achieve value for money
  - » Advice on risk identification and management strategies
  - » Preparation of all documentation for client approval
  - » Acting as independent chairperson for qualitative evaluation panels to support compliance
  - » Administration of the procurement process from initiation to completion



# Client Role

- ▶ Budgeting and planning
- ▶ Development of Corporate Procurement Plan
- ▶ Control of decisions including specification, selection and award criteria and evaluation
- ▶ Selection of supplier
- ▶ Contract signatory and management
- ▶ Purchase to pay activity

# Bespoke and Mini-Competition Process

